

Driver Supervision



Topics Covered



- Focus on CSA SMS BASIC Scores
- Develop Call-In Procedures
- Train Dispatchers
- Conduct Regular Driver Reviews
- Conduct Periodic Road Tests
- Consider Telematics
- Document Disciplinary Actions

Supervision Should Focus On



And Reducing Accident Frequency

Develop Call-In Procedures



Train Dispatchers



Conduct Regular Driver Reviews

CERTIFICATE OF VIOLATIONS

Driver Name: _____

1. Certificate of Violations
Complete this form if the driver is found to be in violation of any of the following rules of conduct:
Violations may be added to this form at any time during the course of the investigation.

DATE	VIOLATION	LOCATION	TYPE OF VIOLATION

2. Driver's Signature
I, the undersigned, hereby certify that the driver is in violation of the rules of conduct as stated above.
Driver's Signature: _____ Date: _____

3. Driver's Name and Address
Driver's Name: _____
Driver's Address: _____
Phone: _____

4. Driver's Review and Signature of Driver's Reviewer
I, the undersigned, hereby certify that the driver is in violation of the rules of conduct as stated above.
Driver's Reviewer's Signature: _____ Date: _____

5. Driver's Reviewer's Name and Address
Driver's Reviewer's Name: _____
Driver's Reviewer's Address: _____
Phone: _____

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Conduct Periodic Road Tests

DRIVER'S ROAD TEST EXAMINATION

Vehicle Information
Name _____ Phone _____
Driver's License No. _____
Address _____
City _____ State _____ Zip _____
Equipment Year _____ License No. _____
Examiner _____ License No. _____

The Test Inspector has received the Section 303.2
 Checking (checking of combination units of appliances
 Checking equipment of vehicles
 Understanding of equipment controls, switches, and gauges
 Use of vehicle emergency equipment
 Operating the vehicle safely and with economy when parked
 Towing the vehicle
 Starting and parking the vehicle to insure other than locking
 Starting and parking the vehicle
 Other _____

Remarks _____
Examiner's Signature _____
Date _____

It must be a complete record of the number and contents of items tested.
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Consider Telematics



GPS



Dash Camera

Your Insurance Company Will Thank You


